

APM PROJECT MANAGEMENT QUALIFICATION (PMQ)



A PRAGMATIC APPROACH TO PROJECT MANAGEMENT BASED ENTIRELY UPON THE APM BODY OF KNOWLEDGE (APMBOK). APPLICABLE ACROSS ALL INDUSTRIES AND SECTORS

WHAT IS THE APM PROJECT MANAGEMENT QUALIFICATION?

Training ByteSize's APM Project Management Qualification (PMQ) training focuses on project management concepts and processes in line with the Association for Project Management (APM). These processes apply to any project that is related directly to business change irrespective of the organisation structure or environment.

ON COMPLETION OF THIS COURSE, PARTICIPANTS WILL BE ABLE TO:

- ✓ Understand and manage projects in an effective manner
- ✓ Understand the relevant project documents for each stage of the project lifecycle
- ✓ Understand and control the relationship between the individual, team and task
- ✓ Use Monitor and Control mechanisms for effective project tracking

 **IN-HOUSE**
 **CLASSROOM**

WHAT IS THE COURSE FORMAT?

This course is an intensive workshop which results in the PMQ exam. The course can be split into modules which are broken up into a 2,2,2 format. The PMQ training will be delivered across the 2 and 2 days with a gap in between each training block and then there will be an exam prep day and then the exam event day. Or the course can be run as a 5 day block which includes the exam prep day and exam event day. We have many years experience delivering different formats for this course depending on your preference. We can also advise which format will work best for you if this is your first PMQ course.

Topics are consolidated by practical exercises, which help the delegates to relate the subject areas to work-based scenarios. Delegates will be required to undertake individual assignments in the form of homework during the course.



WHY CHOOSE TRAINING BYTESIZE?

Training ByteSize is one of the fastest growing project management training companies in the UK, doubling our learners year on year.

With over 30 years' experience, we are the first to market with innovative online and classroom courses. As a family business we aim to be the best that we can, with excellent customer service and great training products. Whether you have 1000 people to train or you're looking for training as an individual, we will make your learning journey special and unique to your requirements. One size doesn't fit all so we tailor solutions to your requirements. We focus on what you're trying to achieve with your budget and will exceed your expectations when it comes to delivery.

Current corporate customers include Bentley, Rolls Royce, YKK, AWE, Home Office, AMEX, House of Lords, Houses of Parliament, UNDP, Safran, BAE Systems among many others.

Contact us to see how we can help you.

WHAT DOES THE COURSE COVER?

The PMQ syllabus covers a wide breadth of topics, from the essential management tools required to monitor and control a project through to the wider context in which the project is being managed in terms of social and environmental issues, finance, organisation, procurement and people management.

- An Introduction to Project Management
- Projects' Relationship with Business as Usual
- Project Initiators
- Portfolio and Programme Management
- The Project Life Cycle
- The Extended Project Life Cycle
- Stakeholder Management
- Project Conception
- Project Definition

- Requirements Management
- The Business Case and Investment Appraisal
- Success Criteria and Key Performance Indicators
- The Project Management Plan
- Project Management Team Roles and Responsibilities
- Management Organisation Structures
- Project Implementation
- People and Teams
- Leadership and Motivation
- Conflict Management
- Negotiation
- Procurement
- Planning / Scheduling Tools
- Project Monitoring and Control Procedures
- Project Handover and Closeout
- Project Reviews
- Benefit Realisation Reviews

HOW MUCH IS THE COURSE?

OUR TRAINING PACKAGES ARE COMPLETELY TAILORED TO YOU SO CONTACT US FOR MORE INFORMATION

Courses are designed for those seeking a personal qualification, as well as corporate clients who seek a training solution for groups of employees.

Contact our training advisors for an informal, obligation-free quote:

UK +44 (0)1270 626330

LEARNING@TRAININGBYTESIZE.COM

